

## Tip Sheet: Finalizing the 607 Continued Anti-Tuberculosis Treatment as Incomplete

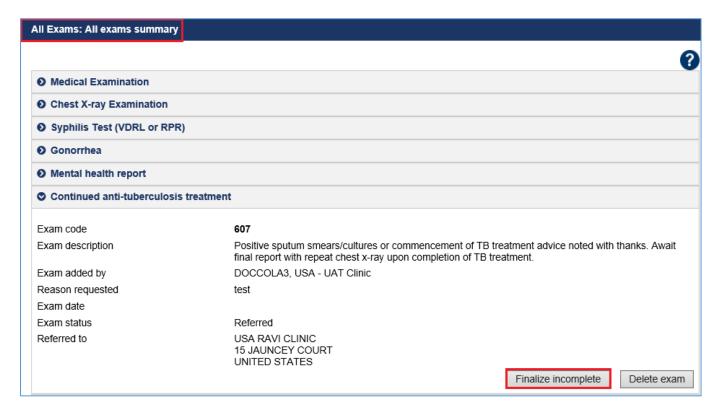
This tip sheet has been developed for the U.S. Department of State (DOS) to assist panel clinics to finalize an incomplete 607 exam where the applicant does not wish to proceed with their required health exam(s).

## Finalizing incomplete exam

Step 1. Open the All exams summary screen

**Step 2.** Open the **607 Continued anti-tuberculosis treatment** exam that you will not be completing and press the **Finalize incomplete** button

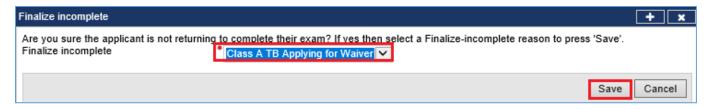
**Note:** You will only be able to Finalize-incomplete the **607** exam, if the applicant is seeking a waiver, with a reason of **Class A TB** applying for **Waiver** and case must be classified **Class A TB**.



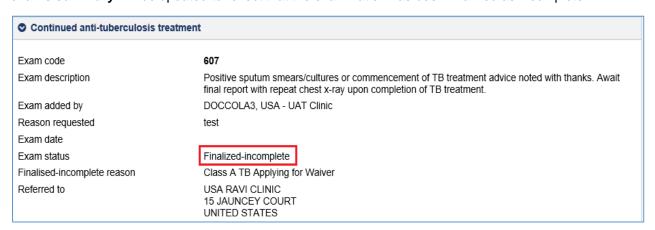
Step 3. Select a reason from the pick list available in the Finalize incomplete window and press the Save button

**Note**: If submitted and finalized as incomplete and there is an error, please contact the help desk immediately to have this exam reopened so this can be finalized as appropriate.

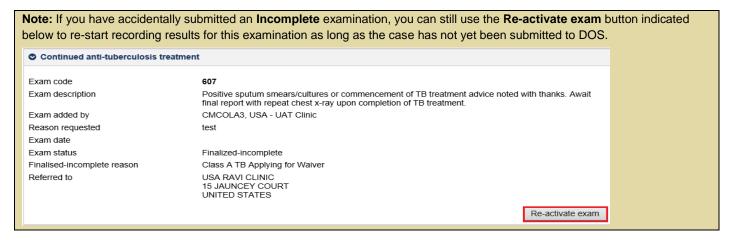
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The All exams summary will be updated to reflect that the examination has been finalized as incomplete.



The status icon will display for the **Finalized incomplete** exam.



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