**Optional Checklist for Component C Core Requirements**

**Phase II Evaluation Criteria**

**Activity Description**

Describe a feasible plan to collect required linkage to and retention in care (LTC) surveillance indicators, including:

Describing data sources that will be used and confirming access to these data sources

Collecting individual-level data and/or conducting individual-level data linkages to measure the indicators

Collecting data on nonfatal overdoses, a required LTC surveillance entry point

Identifying at least one other entry point to care for which LTC data will be collected

Plans to submit aggregate data to CDC every 6 months

Plans to disseminate data to key partners

**Organizational Capacity**

Experience conducting nonfatal overdose surveillance

Experience conducting individual-level data linkages

Experience conducting LTC surveillance

Experience analyzing data on treatment for substance use disorders and linking treatment data with other data sources

Ability to submit required LTC surveillance indicators to CDC by December 2024 or earlier

Experience disseminating surveillance data

Staffing to successfully implement the program

**Evaluation Plan**

Describe a plan that will:

Improve quality and timeliness of LTC data

Document how data are disseminated

Evaluate how partners use findings to reduce overdoses

**Formatting and Attachments**

**Application Formatted Correctly**

Indicate if applying for Component C in project abstract

Separate Component C project narrative section clearly labelled in the application *(10-page max)*

Separate Component C work plan section *(part of narrative 10-page max)*

Separate Component C budget narrative clearly labelled in the application *(3-page max)*

Evaluation plan for Component C *(1-page max)*

Component C attachments clearly marked using formatting and naming conventions in NOFO

**Evidence of Collaborations**

Letters of Support (LOS)/Memoranda of Understanding (MOU) from at least one agency/organization providing data contributing to LTC surveillance

*Name each document: “<Applicant\_name> Component C: Organizational support for linkage to care surveillance data – Letter 1” and number each sequentially.*

LOS/MOU from other key partners

*Name each document: “<Applicant\_name> Component C: Other support for linkage to and retention in care surveillance – Letter 1” and number each sequentially.*

**Staffing**

Submit resumes for staff working on Component C

*Name each document: “<Applicant\_name>\_Component C: Key staff for linkage to and retention in care surveillance – Resume 1” and number each sequentially.*

**Report Population and Drug Overdose Deaths**

Using definitions in Appendix 1, submit attachment that includes: 1) list of counties/cities/territories served by the applicant, 2) number of resident unintentional and undetermined intent drug overdose (UUDO) deaths during 2021, and 3) population of your service area in 2021.

*Name the document: “<Applicant\_name>\_OD2A\_LOCAL\_ Overdose\_Burden\_and\_Funding\_Form.“*