**Optional Checklist for Component C Core Requirements**

**Phase II Evaluation Criteria**

**Activity Description**

Describe a feasible plan to collect required linkage to and retention in care (LTC) surveillance indicators, including:

[ ]  Describing data sources that will be used and confirming access to these data sources

[ ]  Collecting individual-level data and/or conducting individual-level data linkages to measure the indicators

[ ]  Collecting data on nonfatal overdoses, a required LTC surveillance entry point

[ ]  Identifying at least one other entry point to care for which LTC data will be collected

[ ]  Plans to submit aggregate data to CDC every 6 months

[ ]  Plans to disseminate data to key partners

**Organizational Capacity**

[ ]  Experience conducting nonfatal overdose surveillance

[ ]  Experience conducting individual-level data linkages

[ ]  Experience conducting LTC surveillance

[ ]  Experience analyzing data on treatment for substance use disorders and linking treatment data with other data sources

[ ]  Ability to submit required LTC surveillance indicators to CDC by December 2024 or earlier

[ ]  Experience disseminating surveillance data

[ ]  Staffing to successfully implement the program

**Evaluation Plan**

Describe a plan that will:

[ ]  Improve quality and timeliness of LTC data

[ ]  Document how data are disseminated

[ ]  Evaluate how partners use findings to reduce overdoses

**Formatting and Attachments**

**Application Formatted Correctly**

[ ]  Indicate if applying for Component C in project abstract

[ ]  Separate Component C project narrative section clearly labelled in the application *(10-page max)*

[ ]  Separate Component C work plan section *(part of narrative 10-page max)*

[ ]  Separate Component C budget narrative clearly labelled in the application *(3-page max)*

[ ]  Evaluation plan for Component C *(1-page max)*

[ ]  Component C attachments clearly marked using formatting and naming conventions in NOFO

**Evidence of Collaborations**

[ ]  Letters of Support (LOS)/Memoranda of Understanding (MOU) from at least one agency/organization providing data contributing to LTC surveillance

 *Name each document: “<Applicant\_name> Component C: Organizational support for linkage to care surveillance data – Letter 1” and number each sequentially.*

[ ]  LOS/MOU from other key partners

 *Name each document: “<Applicant\_name> Component C: Other support for linkage to and retention in care surveillance – Letter 1” and number each sequentially.*

**Staffing**

[ ]  Submit resumes for staff working on Component C

 *Name each document: “<Applicant\_name>\_Component C: Key staff for linkage to and retention in care surveillance – Resume 1” and number each sequentially.*

**Report Population and Drug Overdose Deaths**

[ ]  Using definitions in Appendix 1, submit attachment that includes: 1) list of counties/cities/territories served by the applicant, 2) number of resident unintentional and undetermined intent drug overdose (UUDO) deaths during 2021, and 3) population of your service area in 2021.

 *Name the document: “<Applicant\_name>\_OD2A\_LOCAL\_ Overdose\_Burden\_and\_Funding\_Form.“*