**Optional Checklist for Component A Core Requirements**

**Phase II Evaluation Criteria for Component A**

**Activity description**

*Describe a feasible plan to:*

* Implement all required strategies and how proposed prevention activities will address overdose morbidity and mortality
* Indicate how proposed prevention activities will address overdose-related health disparities and reach those who have been historically underserved or disproportionately impacted by overdose
* Describe how data will be used to inform action, including the role of partners
* Present consistent outcomes described in the CDC Project Description and logic model
* Use data, including social determinants of health data, measures of disparities, and planned or completed needs assessments, to identify communities that are disproportionately affected by overdose and historically underserved by prevention and treatment programs
* Articulate how activities will address health inequities, be culturally relevant, and be tailored in collaboration with relevant partners to eliminate health disparities in overdose and increase equitable access to opioid use disorder (OUD) and stimulant use disorder (StUD) treatment services

**Organizational Capacity**

* Provide evidence of support from local community, public safety, and health systems partners, with description of prior experience working with and support from priority populations (populations of focus)
* Describe the staffing or partnerships proposed to implement activities upon receipt of funding, that includes access to naloxone for distribution activities and access to populations disproportionately affected by overdose and historically underserved by prevention and treatment programs
* Demonstrate capacity or partnerships to ensure low-barrier access to evidence-based treatment for OUD and StUD as well as capacity to engage and support a cadre of navigators familiar with the local public health infrastructure
* Describe experience and provide specific examples of analyzing nonfatal and fatal drug overdose data to enhance public health interventions

**Evaluation**

* Provide a clear evaluation plan that accounts for conducting evaluation of all required prevention activities, focusing on short-, intermediate-, and long-term outcomes as well as descriptions of key evaluation questions
* Provide a detailed plan and description for reporting performance measures
* Indicate the completion of a prior community needs assessment focused on health equity and the needs of priority populations or a description of a plan to complete a needs assessment during the first 6 months of the cooperative agreement
* Specify how evaluation data from multiple data sources will be used for program improvement and disseminated, and describe plans for creating a translational product by the end of the period of performance
* Describe plans for completing a targeted evaluation project focused on navigation activities
* Provide a clear evaluation plan that will measure impact on groups disproportionately affected by overdose and underserved by overdose prevention initiatives

**Burden**

* Calculation of unintentional or undetermined drug overdose (UUDO) death burden and population size

**Documents to submit and page limits**

**Evidence of Collaboration**

* Letters of Support (LOS)/Memoranda of Understanding (MOU) from organizations that work with priority populations (populations of focus)
* LOS/MOU when programs funded through separate CDC programs plan to collaborate
* LOS/MOU should also come from organizations working with underserved populations

**Application formatted correctly and within page limits**

Following is a list of acceptable attachments

* Table of Content for the Entire Submission
* Project Abstract
* Project Narrative (maximum 25 pages for Component A)
* Report on Programmatic, Budgetary and Commitment Overlap
* Budget Narrative (maximum 5 pages for Component A)
* Evaluation plan (maximum 20 pages for Component A)
* Data Use Agreements
* Calculations of UUDO death burden and population size
* Organization charts
* Position descriptions
* Resumes/CVs
* Bona Fide Agent status documentation, if applicable