

Form Approved  
OMB No: 0920-0445  
Expiration Date: 11/30/2008

**School Policy and Environment  
District Questionnaire**

**School Health Policies and Programs Study 2006  
Attn: Beth Reed, Project Manager  
126 College Street  
Burlington, VT 05401  
Tel: (802) 863-9600 - Fax: (802) 863-8974**

# School Policy and Environment District Questionnaire

	<b>Questions</b>
District Configuration .....	1 - 3
General School Environment.....	4 - 30
Elementary Schools .....	4 - 12
Middle Schools .....	13 - 21
Senior High Schools .....	22 - 30
Violence Prevention .....	31 - 41
Tobacco Use Prevention .....	42 - 59
Alcohol Use Prevention .....	60 - 61
Illegal Drug Use Prevention.....	62 - 68
Injury Prevention and Safety .....	69 - 72
Physical School Environment.....	73 - 96
Crisis Preparedness, Response, and Recovery.....	97 - 109
School Climate.....	110 - 114
Foods and Beverages Sold Outside of the School Meal Program .....	115 - 125
District Assistance to Schools.....	126 - 133

Public reporting burden for this collection of information is estimated to average 40 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. An agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a currently valid OMB control number. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: CDC/ATSDR Reports Clearance Officer, 1600 Clifton Road NE, Mailstop D-74, Atlanta, GA 30333; Attention PRA (0920-0445).

## Special Instructions

---

NOTE: THROUGHOUT THIS QUESTIONNAIRE, TEXT THAT APPEARS IN ALL CAPITAL LETTERS WILL NOT BE READ ALOUD TO RESPONDENTS.

THIS QUESTIONNAIRE WILL BE ADMINISTERED USING COMPUTER ASSISTED TELEPHONE INTERVIEW TECHNOLOGY. THE INTERVIEWER WILL READ THE QUESTIONS ALOUD AND TYPE RESPONSES TO THE QUESTIONS INTO THE COMPUTER. THE INTERVIEW PROGRAM WILL 1) DISPLAY THE CORRECT TENSE OF VERBS, 2) PROVIDE ALTERNATE ANSWERS TO QUESTIONS (E.G., NOT APPLICABLE, "I DON'T KNOW"), 3) NAVIGATE COMPLEX SKIP PATTERNS, AND 4) PERFORM OTHER USEFUL FUNCTIONS. THE PROGRAMMING SPECIFICATIONS FOR THE INTERVIEW ARE NOT INCLUDED IN THIS PRINTED VERSION OF THE QUESTIONNAIRE.

1. This questionnaire focuses on your district's policies and practices regarding school policy and environment.
2. When I use the word "policy," I mean any law, rule, regulation, administrative order, or similar kind of mandate issued by the local school board or other local agency with authority over schools in your district. I am most interested in what is required by the district, not what is recommended or contained in non-binding guidance documents, unless the question specifically asks about recommendations.
3. If a district policy is worded in such a way that it requires schools to develop and adopt their own policies on a given topic, for the purpose of this questionnaire please consider it the same as a district-wide requirement.
4. I recognize that the district may sometimes grant policy exceptions or waivers, but please answer each question based on what is considered the general policy and standard practice.
5. Please do not consider school practices or policies when answering the questions. We will ask about school practices and policies when we collect information from schools across the country.

## District Configuration

---

To save time, I would like to determine the school levels contained in your district and ask you only about those.

1. Does your district contain elementary schools?

Yes .....1

No.....2

2. What about middle or junior high schools?

Yes .....1

No.....2

3. What about senior high schools?

Yes .....1

No.....2

Sample Copy-Do Not Complete

## General School Environment

---

### ELEMENTARY SCHOOLS

ANSWER Q4 - Q12 IF DISTRICT CONTAINS ELEMENTARY SCHOOLS (Q1 IS “YES”).  
OTHERWISE, SKIP TO THE INSTRUCTIONS BEFORE Q13.

The first questions ask about policies affecting elementary schools in your district.

4. Has your district adopted a policy stating that elementary schools will have visitors report to the school’s main office or reception area upon arrival?

Yes .....1  
No.....2

5. Has your district adopted a policy stating that elementary schools will maintain closed campuses, meaning that students are not allowed to leave school during the school day, including during lunchtime?

Yes .....1  
No.....2

6. Has your district adopted a policy stating that elementary schools will assign staff or adult volunteers to monitor...

	Yes	No
a. School halls during classes?.....	1.....	2
b. School halls between classes?.....	1.....	2
c. Bathrooms?.....	1.....	2
d. School grounds?.....	1.....	2
e. Playgrounds, while they are in use?.....	1.....	2

7. Has your district adopted a policy requiring students at the elementary school level to wear school uniforms?

Yes .....1 →SKIP TO Q9  
No.....2

8. Has your district adopted a policy stating that elementary schools will enforce a student dress code?

Yes .....1  
No.....2

9. Has your district adopted a policy requiring that...

	Yes	No
a. Students at the <u>elementary school</u> level wear identification badges? .....	1	2
b. Visitors to <u>elementary schools</u> wear identification badges?.....	1	2
c. Faculty and staff in <u>elementary schools</u> wear identification badges? .....	1	2

10. Has your district adopted a policy stating that elementary schools will use...

	Yes	No
a. Security or surveillance cameras, either inside or outside the building?.....	1	2
b. Metal detectors, including wands?.....	1	2
c. Communication devices such as cell-phones, 2-way radios, walkie-talkies, or intercoms? .....	1	2

11. Has your district adopted a policy stating that elementary schools will use police, school resource officers, or security guards during the regular school day?

Yes .....1  
No.....2

12. Has your district adopted a policy stating that elementary schools will use the safety checklist and equipment guidelines published in the Handbook for Public Playground Safety by the U.S. Consumer Product Safety Commission?

Yes .....1
No.....2

MIDDLE OR JUNIOR HIGH SCHOOLS

ANSWER Q13 - Q21 IF DISTRICT CONTAINS MIDDLE/JUNIOR HIGH SCHOOLS (Q2 IS "YES"). OTHERWISE, SKIP TO THE INSTRUCTIONS BEFORE Q22.

Now I would like to ask about policies affecting middle or junior high schools in your district.

13. Has your district adopted a policy stating that middle or junior high schools will have visitors report to the school's main office or reception area upon arrival?

Yes .....1
No.....2

14. Has your district adopted a policy stating that middle or junior high schools will maintain closed campuses, meaning that students are not allowed to leave school during the school day, including during lunchtime?

Yes .....1
No.....2

15. Has your district adopted a policy stating that middle or junior high schools will assign staff or adult volunteers to monitor...

Table with 2 columns: Question, Yes, No. Rows include: a. School halls during classes?, b. School halls between classes?, c. Bathrooms?, d. School grounds?

16. Has your district adopted a policy stating that middle or junior high schools will routinely conduct locker searches?

Yes .....1  
 No.....2

17. Has your district adopted a policy requiring students at the middle or junior high school level to wear school uniforms?

Yes .....1 →SKIP TO Q19  
 No.....2

18. Has your district adopted a policy stating that middle or junior high schools will enforce a student dress code?

Yes .....1  
 No.....2

19. Has your district adopted a policy requiring that...

	Yes	No
a. Students at the <u>middle or junior high school</u> level wear identification badges? .....1.....2		
b. Visitors to <u>middle or junior high schools</u> wear identification badges? .....1.....2		
c. Faculty and staff in <u>middle or junior high schools</u> wear identification badges? .....1.....2		

20. Has your district adopted a policy stating that middle or junior high schools will use...

	Yes	No
a. Security or surveillance cameras, either inside or outside the building?.....1.....2		
b. Metal detectors, including wands?.....1.....2		
c. Communication devices such as cell-phones, 2-way radios, walkie-talkies, or intercoms? .....1.....2		



21. Has your district adopted a policy stating that middle or junior high schools will use police, school resource officers, or security guards during the regular school day?

Yes .....1  
 No.....2

SENIOR HIGH SCHOOL

ANSWER Q22 - Q30 IF DISTRICT CONTAINS SENIOR HIGH SCHOOLS (Q3 IS "YES"). OTHERWISE, SKIP TO THE INTRODUCTION TO Q31.

Now I would like to ask about policies affecting senior high schools in your district.

22. Has your district adopted a policy stating that senior high schools will have visitors report to the school's main office or reception area upon arrival?

Yes .....1  
 No.....2

23. Has your district adopted a policy stating that senior high schools will maintain closed campuses, meaning that students are not allowed to leave school during the school day, including during lunchtime?

Yes .....1  
 No.....2

24. Has your district adopted a policy stating that senior high schools will assign staff or adult volunteers to monitor...

	Yes	No
a. School halls during classes?.....	1.....	2
b. School halls between classes?.....	1.....	2
c. Bathrooms? .....	1.....	2
d. School grounds?.....	1.....	2

25. Has your district adopted a policy stating that senior high schools will routinely conduct locker searches?

Yes .....1  
 No.....2

26. Has your district adopted a policy requiring students at the senior high school level to wear school uniforms?

Yes .....1 →SKIP TO Q28  
No.....2

27. Has your district adopted a policy stating that senior high schools will enforce a student dress code?

Yes .....1  
No.....2

28. Has your district adopted a policy requiring that...

	Yes	No
a. Students at the <u>senior high school</u> level wear identification badges? .....	1	2
b. Visitors to <u>senior high schools</u> wear identification badges?.....	1	2
c. Faculty and staff in <u>senior high schools</u> wear identification badges? .....	1	2

29. Has your district adopted a policy stating that senior high schools will use...

	Yes	No
a. Security or surveillance cameras, either inside or outside the building?.....	1	2
b. Metal detectors, including wands?.....	1	2
c. Communication devices such as cell-phones, 2-way radios, walkie-talkies, or intercoms? .....	1	2

30. Has your district adopted a policy stating that senior high schools will use police, school resource officers, or security guards during the regular school day?

Yes .....1  
No.....2

## Violence Prevention

---

Now I would like to ask about policies affecting all schools in your district. The next questions ask about your district's policies regarding violence.

31. Has your district adopted a policy prohibiting physical fighting by students on school property?

Yes .....1  
No.....2

32. Has your district adopted a policy prohibiting physical fighting by students at off-campus, school-sponsored events?

Yes .....1  
No.....2

33. Has your district adopted a policy prohibiting weapon use by students on school property?

Yes .....1  
No.....2

34. Has your district adopted a policy prohibiting weapon use by students at off-campus, school-sponsored events?

Yes .....1  
No.....2

35. Has your district adopted a policy prohibiting weapon possession by students on school property?

Yes .....1  
No.....2

36. Has your district adopted a policy prohibiting weapon possession by students at off-campus, school-sponsored events?

Yes .....1  
No.....2

37. Has your district adopted a policy prohibiting gang activity, such as recruiting or wearing gang colors, symbols, or other gang attire?

Yes .....1  
 No.....2

The next questions ask about bullying. By “bullying,” I mean the repeated infliction or attempted infliction of injury, discomfort, or humiliation of a student by one or more other students.

38. Has your district adopted a policy prohibiting bullying on school property?

Yes .....1  
 No.....2

39. Has your district adopted a policy prohibiting bullying at off-campus, school-sponsored events?

Yes .....1  
 No.....2

40. Has your district adopted a policy stating that schools will have a plan for the actions to be taken when a student at risk for suicide is identified?

Yes .....1  
 No.....2 →SKIP TO THE  
 INTRODUCTION TO Q42

41. Does the policy require that...

	Yes	No
a. The student’s family will be informed?.....1.....2		
b. The student will be referred to a mental health provider? .....1.....2		
c. A visit with a mental health provider will be documented before the student returns to school? .....1.....2		

## Tobacco Use Prevention

---

The next questions ask about your district's policies regarding tobacco use.

42. Has your district adopted a policy prohibiting cigarette smoking by students?

Yes .....1  
No.....2 →SKIP TO Q44

43. Does that policy specifically prohibit cigarette smoking by students...

	Yes	No
a. In school buildings? .....	1.....	2.....
b. Outside on school grounds, including parking lots and playing fields?.....	1.....	2.....
c. On school buses or other vehicles used to transport students?.....	1.....	2.....
d. At off-campus, school-sponsored events? .....	1.....	2.....

44. Has your district adopted a policy prohibiting cigar or pipe smoking by students?

Yes .....1  
No.....2

45. Has your district adopted a policy prohibiting smokeless tobacco use by students?

Yes .....1  
No.....2 →SKIP TO Q47

46. Does that policy specifically prohibit smokeless tobacco use by students...

	Yes	No
a. In school buildings? .....	1.....	2.....
b. Outside on school grounds, including parking lots and playing fields?.....	1.....	2.....
c. On school buses or other vehicles used to transport students?.....	1.....	2.....
d. At off-campus, school-sponsored events? .....	1.....	2.....

47. Has your district adopted a policy prohibiting tobacco advertisements...
- |   | Yes    | No     |
|---|--------|--------|
| a. In the school building?.....   | 1..... | 2..... |
| b. Outside, on school grounds, including on the outside of the school building, on playing fields, or other areas of the campus?..... | 1..... | 2..... |
| c. On school buses or other vehicles used to transport students?.....   | 1..... | 2..... |
| d. In school publications? .....  | 1..... | 2..... |
48. Has your district adopted a policy that prohibits students from wearing tobacco brand-name apparel or carrying merchandise with tobacco company names, logos, or cartoon characters on it?
- Yes .....1  
 No.....2
49. Has your district adopted a policy prohibiting tobacco advertising through sponsorship of school events?
- Yes .....1  
 No.....2
50. Has your district adopted a policy prohibiting cigarette smoking by faculty and staff during any school-related activity?
- Yes .....1  
 No.....2 →SKIP TO Q52
51. Does that policy specifically prohibit cigarette smoking by faculty and staff...
- |   | Yes    | No     |
|---|--------|--------|
| a. In school buildings? .....   | 1..... | 2..... |
| b. Outside on school grounds, including parking lots and playing fields?..... | 1..... | 2..... |
| c. On school buses or other vehicles used to transport students?.....         | 1..... | 2..... |
| d. At off-campus, school-sponsored events? .....                              | 1..... | 2..... |

52. Has your district adopted a policy prohibiting cigar or pipe smoking by faculty and staff during any school-related activity?

Yes .....1  
 No.....2

53. Has your district adopted a policy prohibiting smokeless tobacco use by faculty and staff during any school-related activity?

Yes .....1  
 No.....2 →SKIP TO THE INTRODUCTION TO Q55

54. Does that policy specifically prohibit smokeless tobacco use by faculty and staff...

	Yes	No
a. In school buildings? .....	1	2
b. Outside on school grounds, including parking lots and playing fields?.....	1	2
c. On school buses or other vehicles used to transport students?.....	1	2
d. At off-campus, school-sponsored events? .....	1	2

The next question asks about your district’s policy regarding cigarette smoking by school visitors. By visitors, I mean anyone other than students or faculty and staff, including family members, community members, and repair workers. These people might visit school during or outside of school hours.

55. Has your district adopted a policy prohibiting cigarette smoking by school visitors?

Yes .....1  
 No.....2 →SKIP TO Q57

56. Does that policy specifically prohibit cigarette smoking by school visitors...
- |   | Yes    | No     |
|---|--------|--------|
| a. In school buildings? .....   | 1..... | 2..... |
| b. Outside on school grounds, including parking lots and playing fields?..... | 1..... | 2..... |
| c. On school buses or other vehicles used to transport students?.....         | 1..... | 2..... |
| d. At off-campus, school-sponsored events? .....                              | 1..... | 2..... |
57. Has your district adopted a policy prohibiting cigar or pipe smoking by school visitors?
- Yes .....1  
 No.....2
58. Has your district adopted a policy prohibiting smokeless tobacco use by school visitors?
- Yes .....1  
 No.....2 →SKIP TO THE INTRODUCTION TO Q60
59. Does that policy specifically prohibit smokeless tobacco use by school visitors...
- |   | Yes    | No     |
|---|--------|--------|
| a. In school buildings? .....   | 1..... | 2..... |
| b. Outside on school grounds, including parking lots and playing fields?..... | 1..... | 2..... |
| c. On school buses or other vehicles used to transport students?.....         | 1..... | 2..... |
| d. At off-campus, school-sponsored events? .....                              | 1..... | 2..... |



## Alcohol Use Prevention

---

The next question asks about your district's policies regarding alcohol use.

60. Has your district adopted a policy prohibiting alcohol use by students on school property?

Yes .....1

No.....2

61. Has your district adopted a policy prohibiting alcohol use by students at off-campus, school-sponsored events?

Yes .....1

No.....2

Sample Copy-Do Not Complete

## Illegal Drug Use Prevention

---

The next questions ask about your district's policies regarding illegal drug use.

62. Has your district adopted a policy prohibiting illegal drug possession or use by students on school property?

Yes .....1  
 No.....2

63. Has your district adopted a policy prohibiting illegal drug possession or use by students at off-campus, school-sponsored events?

Yes .....1  
 No.....2

ANSWER Q64 IF DISTRICT CONTAINS MIDDLE/JUNIOR HIGH OR SENIOR HIGH SCHOOLS (Q2 OR Q3 IS "YES"). OTHERWISE, SKIP TO THE INTRODUCTION TO Q69.

64. Has your district adopted a student drug-testing policy?

Yes .....1  
 No.....2 →SKIP TO THE INTRODUCTION TO Q69

IF THIS IS A PUBLIC SCHOOL DISTRICT, SKIP TO Q66.

65. The next questions ask about how students are chosen for drug testing under your district's policy.

Yes No

- a. Is student drug testing conducted randomly, with the entire student population subject to testing?.....1.....2

IF A IS "YES," SKIP TO C.

- b. Is student drug testing conducted randomly among members of specific groups of students, such as athletes, students who participate in other extracurricular activities, or student drivers? .....1.....2

- c. Is student drug testing conducted when it is suspected that a student is using drugs at school, that is, for cause?.....1.....2

d. Is student drug testing voluntary for all students? .....1.....2

IF D IS "YES," SKIP TO F.

e. Is student drug testing voluntary for specific groups of students, such as athletes, students who participate in other extracurricular activities, or student drivers?.....1.....2

f. Are students chosen for drug testing using criteria other than the ones we just discussed?.....1.....2

DIOCESE RESPONDENTS SKIP TO Q67.

66. The next questions ask about how students are chosen for drug testing under your district's policy.

Yes No

a. Is student drug testing conducted randomly among members of specific groups of students, such as athletes, students who participate in other extracurricular activities, or student drivers? .....1.....2

b. Is student drug testing conducted when it is suspected that a student is using drugs at school, that is, for cause?.....1.....2

c. Is student drug testing voluntary for all students? .....1.....2

IF C IS "YES," SKIP TO E.

d. Is student drug testing voluntary for specific groups of students, such as athletes, students who participate in other extracurricular activities, or student drivers?.....1.....2

e. Are students chosen for drug testing using criteria other than the ones we just discussed?.....1.....2

67. Does your district's policy specify which drugs these students will be tested for?

Yes .....1

No .....2

→SKIP TO THE INTRODUCTION TO Q69

68. Has your district adopted a policy stating that students will be tested for...

	Yes	No
a. Alcohol?.....	1.....	2.....
b. Nicotine?.....	1.....	2.....
c. Cocaine?.....	1.....	2.....
d. Marijuana? .....	1.....	2.....
e. Opiates, for example heroin or morphine? .....	1.....	2.....
f. Amphetamines, for example methamphetamine or ecstasy? .....	1.....	2.....
g. Phencyclidine, that is, PCP? .....	1.....	2.....
h. Steroids?.....	1.....	2.....

Sample Copy-Do Not Complete

## **Injury Prevention and Safety**

---

The next questions ask about your district’s policies regarding injury prevention and safety.

69. Has your district adopted a policy on the inspection or maintenance of...

Yes                      No

ANSWER A IF DISTRICT CONTAINS ELEMENTARY SCHOOLS (Q1 IS “YES”).  
OTHERWISE, SKIP TO B.

- a. Playground facilities and equipment, such as playing surfaces, benches, monkey bars, and swings? .....1.....2
- b. Indoor athletic facilities and equipment, such as playing surfaces, benches, tumbling mats, and weight lifting equipment? .....1.....2
- c. Outdoor athletic facilities and equipment, such as playing fields and bleachers? .....1.....2
- d. Special classroom areas, such as chemistry labs, workshops, and art rooms? .....1.....2
- e. Other school areas, such as halls, stairs, and regular classrooms? .....1.....2
- f. Smoke alarms? .....1.....2
- g. Fire extinguishers? .....1.....2
- h. Sprinkler systems? .....1.....2
- i. Lighting inside school buildings? .....1.....2
- j. Lighting outside school buildings? .....1.....2

70. Has your district adopted a policy requiring that students wear appropriate protective gear when engaged in...

Yes                      No                      N/A

- a. Classes such as wood shop or metal shop? .....1.....2.....3
- b. Lab activities for photography, chemistry, biology, or other science classes? .....1.....2.....3

The next questions ask about sun safety.

71. Does your district require or recommend that schools will...

	Require	Recommend	Neither
a. Schedule outdoor activities to avoid times when the sun is at peak intensity?.....	1.....	2.....	3.....
b. Provide shade structures such as trees or canopies in outdoor spaces?.....	1.....	2.....	3.....
c. Establish procedures to encourage students to use sunscreen before going outside?.....	1.....	2.....	3.....

72. Has your district ever been sued because of an injury that occurred on school property or at an off-campus, school-sponsored event? Please include any claim filed with a court, regardless of the outcome.

Yes .....	1.....
No.....	2.....

Sample Copy-Do Not Complete

## Physical School Environment

---

The next section asks about the physical school environment, such as building maintenance, indoor air quality, pest control, and chemicals.

73. Has your district adopted a policy requiring that schools conduct periodic inspections...

	Yes	No	N/A
a. For pests? .....	1	2	
b. For condensation in and around the school facilities?.....	1	2	
c. Of the building foundation, walls, and roof for cracks or leaks?.....	1	2	
d. For mold? .....	1	2	
e. Of the plumbing system? .....	1	2	
f. Of the heating, ventilation, and air conditioning system (HVAC)? .....	1	2	
g. That test drinking water outlets for lead? .....	1	2	
h. Of on-site large-capacity drinking water tanks? .....	1	2	3

74. Has your district adopted a policy requiring that schools meet the ASHRAE ventilation standard?

Yes .....	1
No.....	2

75. Has your district adopted a policy regarding how schools should address mold problems?

Yes .....	1
No.....	2

76. Has your district adopted a policy stating that schools will respond to moisture-related issues, such as floods, leaks, or condensation within 48 hours or less?

Yes .....	1
No.....	2

77. Has your district adopted a policy requiring that schools keep relative indoor humidity below 60 percent?

Yes .....	1
No.....	2

78. Does your district have an indoor air quality management program?
- Yes .....1  
No.....2 →SKIP TO Q80
79. Is your program based on EPA’s Indoor Air Quality Tools for Schools?
- Yes .....1  
No.....2
80. Does your district require or recommend that schools use spot treatments rather than widespread applications of pesticides?
- Require.....1  
Recommend .....2  
Neither.....3
81. Does your district require or recommend that schools inform staff, students, and parents prior to the application of pesticide?
- Require.....1  
Recommend .....2  
Neither.....3
82. Does your district require or recommend that schools clearly mark areas that have been treated with pesticides?
- Require.....1  
Recommend .....2  
Neither.....3
83. Do any schools in your district have a school-operated water system, in which the school obtains drinking water from its own well, spring, or small reservoir?
- Yes .....1 →SKIP TO THE  
INTRODUCTION TO Q85  
No.....2



84. Has your district adopted a policy requiring schools to periodically...
- |  | Yes | No |
|--|-----|----|
| a. Test drinking water for bacteria? .....           | 1   | 2  |
| b. Test drinking water for coliforms? .....          | 1   | 2  |
| c. Test drinking water for other contaminants? ..... | 1   | 2  |
| d. Flush drinking water outlets?.....                | 1   | 2  |

The next questions ask about school buses.

85. Has your district implemented an engine idling reduction program for school buses?
- |   |   |                                  |
|---|---|----------------------------------|
| Yes .....                                     | 1 |                                  |
| No.....                                       | 2 | →SKIP TO THE INTRODUCTION TO Q87 |
| District does not have any school buses ..... | 3 | →SKIP TO THE INTRODUCTION TO Q87 |

86. During the past two years, has your district provided bus drivers with training related to the engine idling reduction program?
- |           |   |  |
|-----------|---|--|
| Yes ..... | 1 |  |
| No.....   | 2 |  |

The next question asks about low-emitting products, which are products designed to give off low levels of fumes or vapors. These products might include floor covering, furniture, paint, cleaners, markers, textiles, or adhesives.

87. Has your district adopted a policy to purchase low-emitting products for use in and around the school and school grounds, including in art classes, industrial art classes, and science laboratories?
- |           |   |  |
|-----------|---|--|
| Yes ..... | 1 |  |
| No.....   | 2 |  |

The next questions ask about hazardous materials. Hazardous materials are materials that may be harmful to people or the environment. Some examples are paint, chemicals used for science experiments, cleaning products, and medical waste.

88. Has your district adopted a policy regarding...

	Yes	No
a. How to use hazardous materials?.....	1	2
b. How to label hazardous materials? .....	1	2
c. How to store hazardous materials? .....	1	2
d. How to dispose of hazardous materials?.....	1	2
e. How to reduce the use of hazardous materials?.....	1	2

89. During the past two years, has your district provided funding for or offered training to custodial or maintenance staff on...

	Yes	No
a. Use of hazardous materials? .....	1	2
b. Labeling of hazardous materials? .....	1	2
c. Storage of hazardous materials? .....	1	2
d. Disposal of hazardous materials?.....	1	2
e. How to address mold problems?.....	1	2
f. Indoor air quality?.....	1	2
g. Flushing drinking water outlets?.....	1	2

The next question asks about green building design. Green building design is a way of designing a building so that it minimizes impact on the environment. For example, the design of such a building conserves resources such as energy and water, protects the existing landscape, and provides healthy indoor air.

90. Has your district adopted a policy to include green design when building new school buildings or renovating existing buildings?

Yes .....	1	
No.....	2	→SKIP TO THE INTRODUCTION TO Q92

The next questions ask about practices that might be included in your district’s policy regarding green building design.

91. Does your district’s policy address...

	Yes	No
a. Use of natural light for visual comfort or energy conservation? .....	1	2
b. Use of energy efficient lighting and electrical systems? .....	1	2
c. Use of renewable energy, such as solar or wind power? .....	1	2
d. Conservation of water such as using rainwater or plumbing fixtures that conserve water? .....	1	2
e. Implementation of recycling programs? .....	1	2
f. Orienting buildings to optimize energy conservation, use of daylight, and noise reduction? .....	1	2
g. Use of landscaping that includes only native planting materials? .....	1	2
h. Use of alternative transportation including public transportation, walking, or biking? .....	1	2
i. Preservation of green space or protection of the existing landscape? .....	1	2

The next question asks about Phase I environmental site assessments. Phase I environmental site assessments can include a physical survey of the property and surrounding properties to assess general land use and occupants of the area, an on-site visual inspection of the site to identify environmental concerns, an assessment of current and past uses of the property particularly if any hazardous materials were stored or disposed of at the site, a review of owner records, and a review of local, state, and federal regulatory agency records maintained for the site.

92. Has your district adopted a policy requiring Phase I environmental site assessments prior to constructing a new school facility?

Yes .....	1
No.....	2
No new facilities planned.....	3

Now I would like to ask about staffing related to the physical school environment.

- 93. Currently, does someone in your district oversee custodial, maintenance, and environmental issues, such as hazardous materials and pest management, at schools in the district?

Yes .....1  
 No.....2 →SKIP TO THE INTRODUCTION TO Q95

The next question asks about formal training that might be required for a newly hired person in this position. By formal training, I mean college classes, including community college; workshops; seminars; conferences; or any other kind of in-service or pre-service.

- 94. In this district, is a newly hired person in this position required to have any formal training in issues related to the physical environment of buildings and health hazards likely to be encountered in schools?

Yes .....1  
 No.....2

The next questions ask about crisis preparedness, response, and recovery in the event of a natural disaster or other emergency situation.

- 95. Has your district used any materials from the U.S. Department of Education to develop policies or plans related to crisis preparedness, response, and recovery?

Yes .....1  
 No.....2

- 96. Does your district have a comprehensive district-level plan to address crisis preparedness, response, and recovery in the event of a natural disaster or other emergency or crisis situation?

Yes .....1  
 No.....2 →SKIP TO Q98

## Crisis Preparedness, Response, and Recovery

---

97.	Does your district’s crisis preparedness, response, and recovery plan include...		
		Yes	No
a.	Evacuation protocols for crises involving more than one school? .....	1.....	2.....
b.	Protocols for communicating with building-level managers during a crisis?.....	1.....	2.....
c.	Plans for supplying food, water, and medical supplies to schools in extended shelter-in-place? .....	1.....	2.....
d.	Requirements to conduct district-level crisis-response drills?.....	1.....	2.....
e.	Plans for training school staff, for example in triage or first aid skills? .....	1.....	2.....
f.	Plans for serving as a community shelter or coordinating center during a community-wide crisis?.....	1.....	2.....
g.	Plans to resume normal activities after buildings or facilities have been damaged? .....	1.....	2.....
h.	Mechanisms for evaluating outside offers of assistance during or after a crisis? .....	1.....	2.....
i.	Provision of mental health services for students, faculty, and staff after a crisis has occurred, for example to treat post-traumatic stress disorder?.....	1.....	2.....
j.	Establishment of an incident command system? .....	1.....	2.....
k.	Mechanisms for communicating with school personnel?.....	1.....	2.....
l.	Procedures for responding to media inquiries?.....	1.....	2.....
m.	Requirements to periodically review and revise emergency response plans?.....	1.....	2.....

## Crisis Preparedness, Response, and Recovery

98. Has your district adopted a policy requiring that schools have a comprehensive plan to address crisis preparedness, response, and recovery in the event of a natural disaster or other emergency or crisis situation?

Yes .....1

No.....2 →SKIP TO THE

INSTRUCTIONS BEFORE  
Q100

99. Has your district adopted a policy requiring schools’ crisis preparedness, response, and recovery plans to include...

	Yes	No
a. Evacuation plans? .....	1	2
b. Procedures to stop people from leaving or entering school buildings, that is, lock down plans? .....	1	2
c. Procedures to control the exterior of the building and school grounds? .....	1	2
d. Plans to seek immediate shelter and remain in that area during a chemical, biological, or radiological emergency rather than evacuating, or shelter-in-place plans?.....	1	2
e. Requirements to conduct regular emergency drills, other than fire drills? .....	1	2
f. Family reunification procedures? .....	1	2
g. Provisions for students and staff with special needs?.....	1	2
h. Plans to resume normal activities after buildings or facilities have been damaged? .....	1	2
i. Provision of mental health services for students, faculty, and staff after a crisis has occurred, for example to treat post-traumatic stress disorder?.....	1	2
j. Mechanisms for communicating with school personnel?.....	1	2
k. Establishment of an incident command system? .....	1	2
l. Procedures for responding to media inquiries?.....	1	2
m. Mechanisms for communicating the plan to students’ families?.....	1	2
n. Requirements to periodically review and revise emergency response plans?.....	1	2

IF Q96 AND Q98 ARE BOTH “NO,” SKIP TO Q101.

Crisis Preparedness, Response, and Recovery

---

100. During the past two years, has your district provided funding for or offered training on the crisis preparedness, response, and recovery plan to...

	Yes	No
a. School faculty and staff?.....	1.....	2.....
b. Students?.....	1.....	2.....
c. Students' families?.....	1.....	2.....

101. During the past two years, has your district offered education on crisis preparedness, response, and recovery to students' families?

Yes .....	1	
No.....	2	

IF Q96 AND Q98 ARE BOTH "NO," SKIP TO Q105.

102. In developing the crisis preparedness, response, and recovery plans, did your district work with staff or members from...

	Yes	No	N/A
a. A local fire department?.....	1.....	2.....	
b. A local law enforcement agency?.....	1.....	2.....	
c. Local emergency medical services?.....	1.....	2.....	
d. The local public transportation department?.....	1.....	2.....	3.....
e. A local health department? .....	1.....	2.....	
f. A local mental health or social services agency? .....	1.....	2.....	
g. A local hospital? .....	1.....	2.....	
h. A local homeland security office? .....	1.....	2.....	3.....
i. A local emergency management agency?.....	1.....	2.....	3.....
j. The FBI? .....	1.....	2.....	

## Crisis Preparedness, Response, and Recovery

---

103. Did your district work with students, their families, or other community members to develop the crisis preparedness, response, and recovery plans?
- Yes .....1  
No.....2
104. During the past 12 months, has your district’s crisis preparedness, response, and recovery plan been evaluated or assessed?
- Yes .....1  
No.....2
105. Some communities have a group of local agencies that coordinates crisis preparedness, response, and recovery efforts. Such a group might be called a local emergency planning committee, an emergency management team, or something else. Is your district a member of such a group?
- Yes .....1  
No.....2  
No such group.....3
106. Are any of the schools in your district designated to serve as staging areas or community shelters during local emergencies?
- Yes .....1  
No.....2
107. Has your district adopted a policy that all schools must have a NOAA-approved weather radio?
- Yes .....1  
No.....2



The next question asks about your district's efforts to promote positive school climate. By positive school climate, I mean a sense of community and welcome within the school, exemplified through caring student-teacher relationships, high teacher morale, student involvement and leadership in activities and programs, and family involvement.

108. Has your district adopted any policies that explicitly promote positive school climate?

Yes .....1  
No.....2

109. Has your district adopted a policy stating that schools will adopt a prosocial code of conduct that addresses such concepts as cooperation, conflict resolution, and helping others?

Yes .....1  
No.....2

Sample Copy-Do Not Complete

## School Climate

---

110. Has your district adopted a policy requiring students at any school level to participate in community service?

Yes .....1  
No.....2

The next question asks about your district’s policy regarding service-learning. By service-learning, I mean community service activities that are designed to meet specific learning objectives. Please do not include general community service opportunities that are not designed to reinforce a course’s learning objectives.

111. Does your district require or recommend that schools provide service-learning opportunities to students?

Require.....1  
Recommend .....2  
Neither.....3

ANSWER Q112A IF DISTRICT CONTAINS ELEMENTARY SCHOOLS (Q1 IS “YES”). OTHERWISE, SKIP TO THE INSTRUCTIONS BEFORE Q112B.

112a. Has your district adopted a policy stating that elementary schools will participate in programs in which family or community members serve as role models to students or mentor students, such as the Big Brothers/Big Sisters program?

Yes .....1  
No.....2

ANSWER Q112B IF DISTRICT CONTAINS MIDDLE/JUNIOR HIGH SCHOOLS (Q2 IS “YES”). OTHERWISE, SKIP TO THE INSTRUCTIONS BEFORE Q112C.

112b. What about middle or junior high schools?

Yes .....1  
No.....2

ANSWER Q112C IF DISTRICT CONTAINS SENIOR HIGH SCHOOLS (Q3 IS “YES”). OTHERWISE, SKIP TO THE INTRODUCTION TO Q113.

112c. What about senior high schools?

- Yes .....1
- No.....2

SHPPS 2006 is designed to gather information on many aspects of students’ experiences while at school, including experiences that might affect the development of healthy lifestyles.

The next questions ask about foods and beverages sold outside of the school meal program.

113. Does your district require or recommend that schools prohibit advertisements for candy or fast food restaurants on school property?

- Require.....1
- Recommend .....2
- Neither.....3

ANSWER Q114 IF DISTRICT CONTAINS ELEMENTARY SCHOOLS (Q1 IS “YES”). OTHERWISE, SKIP TO THE INSTRUCTIONS BEFORE Q115.

114. Does your district require or recommend that elementary schools prohibit student access to vending machines for at least part of the school day?

- Require.....1
- Recommend .....2
- Neither.....3

## **Foods and Beverages Sold Outside of the School Meal Program**

---

ANSWER Q115 IF DISTRICT CONTAINS MIDDLE/JUNIOR HIGH SCHOOLS (Q2 IS “YES”). OTHERWISE, SKIP TO THE INSTRUCTIONS BEFORE Q116.

115. Does your district require or recommend that middle or junior high schools prohibit student access to vending machines for at least part of the school day?

- Require.....1
- Recommend .....2
- Neither.....3

ANSWER Q116 IF DISTRICT CONTAINS SENIOR HIGH SCHOOLS (Q3 IS “YES”). OTHERWISE, SKIP TO Q117.

116. Does your district require or recommend that senior high schools prohibit student access to vending machines for at least part of the school day?

- Require.....1
- Recommend .....2
- Neither.....3

117. Does your district require or recommend that schools restrict the distribution of products promoting candy, fast food restaurants, or soft drinks to students, for example t-shirts, hats, or book covers?

- Require.....1
- Recommend .....2
- Neither.....3

118. Does your district allow schools to sell soft drinks, such as sports drinks, soda pop, or fruit drinks that are not 100% juice to students in any venue?

- Yes .....1
- No.....2 →SKIP TO Q122A

119. Does your district receive a specified percentage of the soft drink sales receipts?

- Yes .....1
- No.....2 →SKIP TO Q121

Foods and Beverages Sold Outside of the School Meal Program

120. Does your district receive incentives, such as cash awards or donations of equipment, supplies, or other donations, once receipts total a specified amount?
- Yes .....1  
No.....2
121. Is your district prohibited from selling soft drinks produced by more than one company?
- Yes .....1  
No.....2
- 122a. Are soft drink companies allowed to advertise soft drinks, such as sports drinks, soda pop, or fruit drinks in school buildings?
- Yes .....1  
No.....2
- 122b. What about on school grounds, including on the outside of school buildings, on playing fields, or other areas of campuses?
- Yes .....1  
No.....2
123. Has your district adopted a policy that supports or promotes walking or biking to and from school?
- Yes .....1  
No.....2

The next questions ask about model policies your district may have provided to schools. This might include policies developed by your district, or those based on model policies developed by your state or elsewhere.

124. During the past two years, has your district provided schools with model policies on...
- |                                  | Yes | No |
|----------------------------------|-----|----|
| a. Positive school climate?..... | 1   | 2  |
| b. Bullying prevention?.....     | 1   | 2  |
| c. Violence prevention? .....    | 1   | 2  |
| d. Tobacco use prevention?.....  | 1   | 2  |
| e. Alcohol use prevention? ..... | 1   | 2  |

Foods and Beverages Sold Outside of the School Meal Program

- f. Illegal drug use prevention?.....1.....2
- g. Crisis preparedness, response, and recovery?.....1.....2
- h. Indoor air quality?.....1.....2
- i. Drinking water quality? .....1.....2
- j. Integrated pest management?.....1.....2
- k. Green building design? .....1.....2

My next questions are about staff development, which might include workshops, conferences, continuing education, graduate courses, or any other kind of in-service.

125. I'm going to read you a list of staff development topics. During the past two years, has your district provided funding for or offered staff development for school faculty and staff on how to implement policies and programs related to...

- |  | Yes    | No |
|--|--------|----|
| a. Positive school climate?.....                     | 1..... | 2  |
| b. Bullying prevention?.....                         | 1..... | 2  |
| c. Violence prevention? .....                        | 1..... | 2  |
| d. Tobacco use prevention?.....                      | 1..... | 2  |
| e. Alcohol use prevention? .....                     | 1..... | 2  |
| f. Illegal drug use prevention?.....                 | 1..... | 2  |
| g. Crisis preparedness, response, and recovery?..... | 1..... | 2  |
| h. Indoor air quality?.....                          | 1..... | 2  |
| i. Drinking water quality? .....                     | 1..... | 2  |
| j. Integrated pest management?.....                  | 1..... | 2  |
| k. Green building design? .....                      | 1..... | 2  |

## District Assistance to Schools

---

126. Is there one or more than one group—for example, a school health council, committee, or team—at the district level that offers guidance on the development of policies or coordinates activities on health topics?

Yes .....1  
 No.....2 →SKIP TO Q130

127. Do any of these groups address...

	Yes	No
a. Tobacco use prevention?.....	1	2
b. Alcohol or other drug use prevention?.....	1	2
c. Food service or nutrition?.....	1	2
d. Physical education or physical activity?.....	1	2
e. Pregnancy prevention?.....	1	2
f. Human immunodeficiency virus (HIV) prevention?.....	1	2
g. Other sexually transmitted disease (STD) prevention?.....	1	2
h. Violence prevention?.....	1	2
i. Injury prevention and safety?.....	1	2
j. Health education?.....	1	2
k. Health services?.....	1	2
l. Mental health or social services?.....	1	2
m. The psychological and social environment, or school climate?.....	1	2
n. Faculty and staff health promotion?.....	1	2
o. Family and community involvement in school health programs?.....	1	2
p. Physical school environment?.....	1	2
q. Crisis preparedness, response, and recovery?.....	1	2
r. Management of chronic health conditions, such as asthma or diabetes?.....	1	2

128. Do any of the district school health councils, committees, or teams include...

	Yes	No	N/A
a. Health education teachers?.....	1	2	3
b. Physical education teachers?.....	1	2	3
c. Health services staff?.....	1	2	3
d. Nutrition or food service staff?.....	1	2	3

- e. Mental health and social services staff?.....1.....2.....3
- f. District or school administrators? .....1.....2
- g. Students? .....1.....2
- h. Students’ families?.....1.....2
- i. Community members? .....1.....2
- j. Representatives from the local health department?.....1.....2.....3
- k. Representatives from local social service agencies? .....1.....2.....3
- l. Local health care providers? .....1.....2
- m. Representatives from local health organizations, such as the local Red Cross chapter?.....1.....2.....3

For the next question, please think about the school health council, committee, or team that met the most during the past 12 months.

129. During the past 12 months, how many times has this group met?

- Less than one time .....1
- One or two times .....2
- Three or four times.....3
- Five or six times.....4
- More than six times.....5

130. During the past two years, has your district provided any funding for or offered to help schools establish a group—for example, a school health council, committee, or team—that offers guidance on the development of policies or coordinates activities on health topics?

- Yes .....1
- No.....2



131. Currently, does someone in your district oversee or coordinate school health, for example a school health coordinator? “School health” might include health education, physical education, health services, food service, school policy and environment, mental health and social services, faculty and staff health promotion, or family and community involvement.

Yes .....1

No.....2

→That is the last question.  
Thank you very much for taking the time to complete this questionnaire.

132. Are you that person?

Yes .....1

No.....2

→That is the last question.  
Thank you very much for taking the time to complete this questionnaire.

133. Have you received any training in your role as a school health coordinator, such as the School Health Coordinator Leadership Institute sponsored by the American Cancer Society?

Yes .....1

No.....2

Thank you very much for taking the time to participate in this study.

If you would like more information about this study or would like clarification of any questions in this survey, please call 800-287-1815.