

# Tip Sheet: How to Create and Use a Group in eMedical

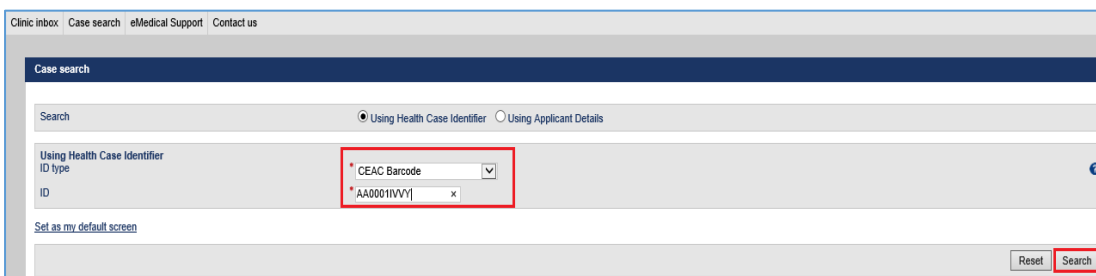
The eMedical system allows you to create 'Groups' and add health cases to a group if you wish to treat those health cases as one unit. This will allow you to navigate quickly between cases in eMedical without the need to search and manage those cases individually.

**Note:** The grouping functionality is **optional**.  
**Note:** You can only create a group via the **Using Health Case Identifier** option in the **Case search**

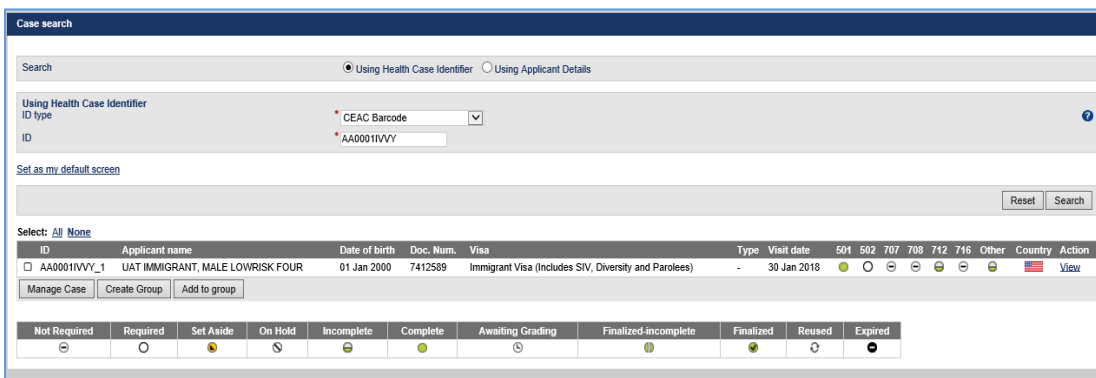
## A. Creating a group

**Step 1.** Select a health case ID type (for example CEAC Barcode)

**Step 2.** Enter the ID for the health case and press the **Search** button

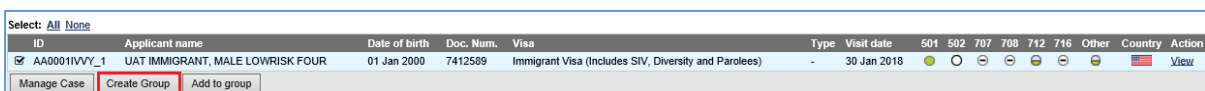


A health case associated with that ID will be listed.



ID	Applicant name	Date of birth	Doc. Num.	Visa	Type	Visit date	501	502	707	708	712	716	Other	Country	Action
<input type="checkbox"/> AA0001VVY_1	UAT IMMIGRANT, MALE LOWRISK FOUR	01 Jan 2000	7412589	Immigrant Visa (Includes SIV, Diversity and Parolees)	-	30 Jan 2018	●	○	○	○	○	○	○	US	View

**Step 3.** Select the check box next to the health case and press the **Create Group** button



ID	Applicant name	Date of birth	Doc. Num.	Visa	Type	Visit date	501	502	707	708	712	716	Other	Country	Action
<input checked="" type="checkbox"/> AA0001VVY_1	UAT IMMIGRANT, MALE LOWRISK FOUR	01 Jan 2000	7412589	Immigrant Visa (Includes SIV, Diversity and Parolees)	-	30 Jan 2018	●	○	○	○	○	○	○	US	View

A **Health case group** section above the Case search displays.

**Health case group** ?

Group description

Select: [All](#) [None](#)

Applicant name	Gender	Date of birth	Case Status	Visa
<input type="checkbox"/> UAT IMMIGRANT, MALE LOWRISK FOUR	M	01 Jan 2000	Exam in Progress	Immigrant Visa (Includes SIV, Diversity and Parolees)

Select row to remove from group Close Save

---

**Case search**

Search  Using Health Case Identifier  Using Applicant Details

Using Health Case Identifier

ID type

ID

Set as my default screen Reset Search

Select: [All](#) [None](#)

ID	Applicant name	Date of birth	Doc. Num.	Visa	Type	Visit date	501	502	707	708	712	716	Other	Country	Action
<input checked="" type="checkbox"/> AA00011VVY_1	UAT IMMIGRANT, MALE LOWRISK FOUR	01 Jan 2000	7412589	Immigrant Visa (Includes SIV, Diversity and Parolees)	-	30 Jan 2018									<a href="#">View</a>

Manage Case Create Group Add to group

If there are health case(s) that you want to add to the same group – for example case(s) belonging to a family unit:

**Step 4.** Enter the ID for the health case in the **Case search** section and press the **Search** button  
A health case associated with that ID will be listed.

**Health case group** ?

Group description

Select: [All](#) [None](#)

Applicant name	Gender	Date of birth	Case Status	Visa
<input type="checkbox"/> UAT IMMIGRANT, MALE LOWRISK FOUR	M	01 Jan 2000	Exam in Progress	Immigrant Visa (Includes SIV, Diversity and Parolees)

Select row to remove from group Close Save

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**Case search**

Search  Using Health Case Identifier  Using Applicant Details

Using Health Case Identifier

ID type

ID

Set as my default screen Reset Search

Select: [All](#) [None](#)

ID	Applicant name	Date of birth	Doc. Num.	Visa	Type	Visit date	501	502	707	708	712	716	Other	Country	Action
<input checked="" type="checkbox"/> AA00011VXQ_1	UAT IMMIGRANT, FEMALE HIGHRISK ONE	01 Jan 2010	123456	Immigrant Visa (Includes SIV, Diversity and Parolees)	-	02 May 2018									<a href="#">View</a>

Manage Case Create Group Add to group

**Step 5.** Select the health case by clicking the check box to its left and press the **Add to group** button

**Health case group** ?

Group description

Select: [All](#) [None](#)

Applicant name	Gender	Date of birth	Case Status	Visa
<input type="checkbox"/> UAT IMMIGRANT, MALE LOWRISK FOUR	M	01 Jan 2000	Exam in Progress	Immigrant Visa (Includes SIV, Diversity and Parolees)

Select row to remove from group Close Save

---

**Case search**

Search  Using Health Case Identifier  Using Applicant Details

Using Health Case Identifier

ID type  ?

ID

Set as my default screen Reset Search

Select: [All](#) [None](#)

ID	Applicant name	Date of birth	Doc. Num.	Visa	Type	Visit date	501	502	707	708	712	716	Other	Country	Action
<input checked="" type="checkbox"/> AA00011VXQ_1	UAT IMMIGRANT, FEMALE HIGHRISK ONE	01 Jan 2010	123456	Immigrant Visa (Includes SIV, Diversity and Parolees)	-	02 May 2018									<a href="#">View</a>

Manage Case Create Group **Add to group**

Health case will be added to the **Health case group** section.

**Health case group** ?

Group description

Select: [All](#) [None](#)

Applicant name	Gender	Date of birth	Case Status	Visa
<input type="checkbox"/> UAT IMMIGRANT, FEMALE HIGHRISK ONE	F	01 Jan 2010	Exam in Progress	Immigrant Visa (Includes SIV, Diversity and Parolees)
<input type="checkbox"/> UAT IMMIGRANT, MALE LOWRISK FOUR	M	01 Jan 2000	Exam in Progress	Immigrant Visa (Includes SIV, Diversity and Parolees)

Select row to remove from group Close Save

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**Case search**

Search  Using Health Case Identifier  Using Applicant Details

Using Health Case Identifier

ID type  ?

ID

Set as my default screen Reset Search

Select: [All](#) [None](#)

ID	Applicant name	Date of birth	Doc. Num.	Visa	Type	Visit date	501	502	707	708	712	716	Other	Country	Action
<input checked="" type="checkbox"/> AA00011VXQ_1	UAT IMMIGRANT, FEMALE HIGHRISK ONE	01 Jan 2010	123456	Immigrant Visa (Includes SIV, Diversity and Parolees)	-	02 May 2018									<a href="#">View</a>

Manage Case Create Group **Add to group**

Not Required	Required	Set Aside	On Hold	Incomplete	Complete	Awaiting Grading	Finalized-incomplete	Finalized	Reused	Expired
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Follow **Step 4** and **Step 5** above until you have added all health cases to the desired group.

**Step 6.** Enter some text in the **Group Description** field and press the **Save** button

**Health case group**

Group description

Select: [All](#) [None](#)

Applicant name	Gender	Date of birth	Case Status	Visa
<input type="checkbox"/> UAT IMMIGRANT, FEMALE HIGHRISK ONE	F	01 Jan 2010	Exam in Progress	Immigrant Visa (Includes SIV, Diversity and Parolees)
<input type="checkbox"/> UAT IMMIGRANT, MALE LOWRISK FOUR	M	01 Jan 2000	Exam in Progress	Immigrant Visa (Includes SIV, Diversity and Parolees)

Select row to remove from group Close Save

**Note:** The **Group description** will assist you to remember the group for later use and should be meaningful. For example a Group description may be a family name.

A success message is displayed to confirm that a group with that description has been created and the [Edit group](#) hyperlink is automatically added to the right side of the health case in the **Case search** section.

**Success**  
Successful save.

**Health case group**

Group description UAT family

Select: [All](#) [None](#)

Applicant name	Gender	Date of birth	Case Status	Visa
<input type="checkbox"/> UAT IMMIGRANT, FEMALE HIGHRISK ONE	F	01 Jan 2010	Exam in Progress	Immigrant Visa (Includes SIV, Diversity and Parolees)
<input type="checkbox"/> UAT IMMIGRANT, MALE LOWRISK FOUR	M	01 Jan 2000	Exam in Progress	Immigrant Visa (Includes SIV, Diversity and Parolees)

Select row to remove from group Close Save

**Case search**

Search  Using Health Case Identifier  Using Applicant Details

Using Health Case Identifier  
 ID type  ?  
 ID

Set as my default screen Reset Search

Select: [All](#) [None](#)

ID	Applicant name	Date of birth	Doc. Num.	Visa	Type	Visit date	501	502	707	708	712	716	Other	Country	Action
<input type="checkbox"/> AA0001VXQ_1	UAT IMMIGRANT, FEMALE HIGHRISK ONE	01 Jan 2010	123456	Immigrant Visa (Includes SIV, Diversity and Parolees)	-	02 May 2018									<a href="#">View</a>   <a href="#">Edit group</a>

Manage Case Create Group Add to group

**Note:** Once a group has been created the **Group ID** under **Common IDs** will be automatically added to the ID type drop down list.

**Case search**

Search  Using Health Case Identifier  Using Applicant Details

Using Health Case Identifier  
 ID type  ?  
 ID

Set as my default screen

Select an Option

- American IDs
- Beneficiary ID
- CEAC Barcode
- CEAC Barcode plus suffix
- Case number
- Alien Number
- Common IDs
- Group ID

The groups created will be listed in the **Group ID** drop down and allow you to search and manage the cases in that particular group.

**Case search**

Using Health Case Identifier
  Using Applicant Details

**Using Health Case Identifier**

ID type

Group ID

\* Group ID

\* **Select an Option**

CS10000 48789

CS10005 UAT family

[Set as my default screen](#)

**Note:** The system will automatically generate and add letters CS and numbers to the Group description for the group that you have created following the steps above (for example **CS10005 UAT family**).

## Adding additional health case(s) to an existing group

Once you have created a group you can add additional health case(s) to that group by following the steps below:

**Step 1.** Select **Group ID** in the ID Type drop down list

**Step 2.** Select the group in the Group ID drop down (for example CS10000 48789) to which you want to add the additional health case(s)

**Step 3.** Press the **Search** button

**Case search**

Using Health Case Identifier
  Using Applicant Details

**Using Health Case Identifier**

ID type

Group ID

\* Group ID

\* **Select an Option**

CS10000 48789

CS10005 UAT family

[Set as my default screen](#)

Existing health case(s) in that group will be listed.

**Case search**

Using Health Case Identifier
  Using Applicant Details

**Using Health Case Identifier**

ID type

Group ID

\* Group ID

\* Group ID

[Set as my default screen](#)

Select: [All](#) [None](#)

ID	Applicant name	Date of birth	Doc. Num.	Visa	Type	Visit date	501	502	707	708	712	716	Other	Country	Action
<input type="checkbox"/>	TST_CEAC_SUF_1505860707952 GOODWIN, Luke	15 Aug 1987	ibchjdthi	Immigrant Visa (Includes SIV, Diversity and Parolees)	-	-	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<a href="#">View</a>   <a href="#">Edit group</a>

**Step 4.** Press the [Edit group](#) link next to the health case

**Case search**

Search  Using Health Case Identifier  Using Applicant Details

Using Health Case Identifier  
 ID type  Group ID

Group ID  CS10000 48789

[Set as my default screen](#)

Select: [All](#) [None](#)

ID	Applicant name	Date of birth	Doc. Num.	Visa	Type	Visit date	501	502	707	708	712	716	Other	Country	Action
<input type="checkbox"/>	TST_CEAC_SUF_1505860707952	GOODWIN, Luke	15 Aug 1987	ibcihjdfhi	Immigrant Visa (Includes SIV, Diversity and Parolees)	-	-	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<a href="#">View</a>   <a href="#">Edit group</a>

The **Health case group** section for the selected group displays.

**Health case group**

Group description  48789

Select: [All](#) [None](#)

Applicant name	Gender	Date of birth	Case Status	Visa	
<input type="checkbox"/>	GOODWIN, Luke	F	15 Aug 1987	Submitted	Immigrant Visa (Includes SIV, Diversity and Parolees)

Select row to remove from group

**Case search**

Search  Using Health Case Identifier  Using Applicant Details

Using Health Case Identifier  
 ID type  Group ID

Group ID  CS10000 48789

[Set as my default screen](#)

Select: [All](#) [None](#)

ID	Applicant name	Date of birth	Doc. Num.	Visa	Type	Visit date	501	502	707	708	712	716	Other	Country	Action
<input type="checkbox"/>	TST_CEAC_SUF_1505860707952	GOODWIN, Luke	15 Aug 1987	ibcihjdfhi	Immigrant Visa (Includes SIV, Diversity and Parolees)	-	-	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<a href="#">View</a>   <a href="#">Edit group</a>

To add health case(s) to this group:

**Step 5.** In the **Case search** section select the ID Type (for example CEAC Barcode)

**Step 6.** Enter the ID type for the health case that you want to add to the group and press the **Search** button

The Health case associated with that case ID will be listed

**Health case group** ?

Group description 48789

Select: [All](#) [None](#)

Applicant name	Gender	Date of birth	Case Status	Visa
<input type="checkbox"/> GOODWIN, Luke	F	15 Aug 1987	Submitted	Immigrant Visa (Includes SIV, Diversity and Parolees)

Select row to remove from group Close Save

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**Case search**

Search ● Using Health Case Identifier ○ Using Applicant Details

Using Health Case Identifier

ID type ?

CEAC Barcode

ID x

AA0001VW2

Set as my default screen

Reset **Search**

Select: [All](#) [None](#)

ID	Applicant name	Date of birth	Doc. Num.	Visa	Type	Visit date	501	502	707	708	712	716	Other	Country	Action
<input type="checkbox"/> TST_CEAC_SUF_1505860707952	GOODWIN, Luke	15 Aug 1987	ibchjdthi	Immigrant Visa (Includes SIV, Diversity and Parolees)	-	-	●	○	○	○	○	○	○	USA	<a href="#">View</a>   <a href="#">Edit group</a>

Manage Case Create Group **Add to group**

**Step 7.** Select the health case by clicking the check box on the left and press the **Add to group** button

**Health case group** ?

Group description 48789

Select: [All](#) [None](#)

Applicant name	Gender	Date of birth	Case Status	Visa
<input type="checkbox"/> GOODWIN, Luke	F	15 Aug 1987	Submitted	Immigrant Visa (Includes SIV, Diversity and Parolees)

Select row to remove from group Close Save

---

**Case search**

Search ● Using Health Case Identifier ○ Using Applicant Details

Using Health Case Identifier

ID type ?

CEAC Barcode

ID x

AA0001VW2

Set as my default screen

Reset Search

Select: [All](#) [None](#)

ID	Applicant name	Date of birth	Doc. Num.	Visa	Type	Visit date	501	502	707	708	712	716	Other	Country	Action
<input checked="" type="checkbox"/> AA0001VW2_1	UAT IMMIGRANT, MALE HIGH RISK F OUR	01 Jan 2010	TRC12341234	Immigrant Visa (Includes SIV, Diversity and Parolees)	-	-	○	○	○	○	○	○	○	USA	<a href="#">View</a>

Manage Case Create Group **Add to group**

Health case will be added to the **Health case group** section.

**Health case group** ?

Group description 48789

Select: [All](#) [None](#)

Applicant name	Gender	Date of birth	Case Status	Visa
<input type="checkbox"/> GOODWIN, Luke	F	15 Aug 1987	Submitted	Immigrant Visa (Includes SIV, Diversity and Parolees)
<input type="checkbox"/> UAT IMMIGRANT, MALE HIGHRISK FOUR	M	01 Jan 2010	Exam in Progress	Immigrant Visa (Includes SIV, Diversity and Parolees)

Select row to remove from group Close Save

---

**Case search**

Search ● Using Health Case Identifier ○ Using Applicant Details

Using Health Case Identifier

ID type ?

CEAC Barcode

ID AA0001VW2

Set as my default screen

Reset Search

Select: [All](#) [None](#)

ID	Applicant name	Date of birth	Doc. Num.	Visa	Type	Visit date	501	502	707	708	712	716	Other	Country	Action
<input checked="" type="checkbox"/> AA0001VW2_1	UAT IMMIGRANT, MALE HIGHRISK FOUR	01 Jan 2010	TRC12341234	Immigrant Visa (Includes SIV, Diversity and Parolees)	-	-	○	○	○	○	○	○	○		<a href="#">View</a>

Manage Case Create Group Add to group

**Step 8. Press the Save button**

A success message will display confirming that health case has been added to the group and [Edit group](#) hyperlink created next to the health case in the **Case search** section.

**Success**

Successful save.

---

**Health case group** ?

Group description 48789

Select: [All](#) [None](#)

Applicant name	Gender	Date of birth	Case Status	Visa
<input type="checkbox"/> GOODWIN, Luke	F	15 Aug 1987	Submitted	Immigrant Visa (Includes SIV, Diversity and Parolees)
<input type="checkbox"/> UAT IMMIGRANT, MALE HIGHRISK FOUR	M	01 Jan 2010	Exam in Progress	Immigrant Visa (Includes SIV, Diversity and Parolees)

Select row to remove from group Close Save

---

**Case search**

Search ● Using Health Case Identifier ○ Using Applicant Details

Using Health Case Identifier

ID type ?

CEAC Barcode

ID AA0001VW2

Set as my default screen

Reset Search

Select: [All](#) [None](#)

ID	Applicant name	Date of birth	Doc. Num.	Visa	Type	Visit date	501	502	707	708	712	716	Other	Country	Action
<input type="checkbox"/> AA0001VW2_1	UAT IMMIGRANT, MALE HIGHRISK FOUR	01 Jan 2010	TRC12341234	Immigrant Visa (Includes SIV, Diversity and Parolees)	-	-	○	○	○	○	○	○	○		<a href="#">View</a> <a href="#">Edit group</a>

Manage Case Create Group Add to group

Repeat **Steps 5 to 8** to add more health cases to the same group if required.



**Step 9.** Press the **Close** button once you have finished with adding health cases to a group

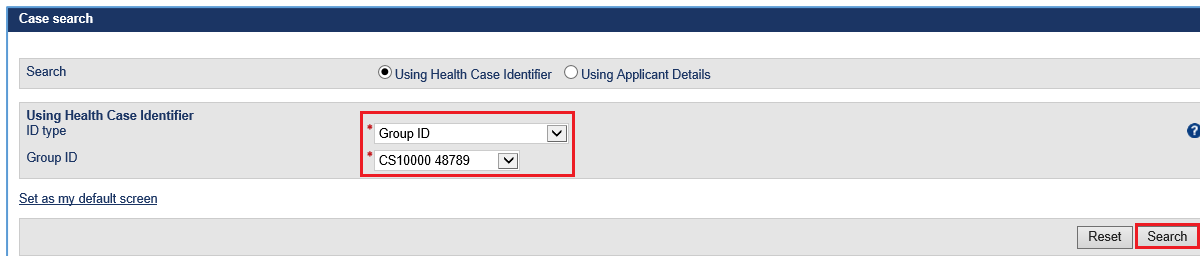
## B. Managing and navigating between health cases in a group

Once you have created a group and added all health cases to the group you can manage those by following the steps below:

**Step 1.** Select **Group ID** in the **ID Type** drop down

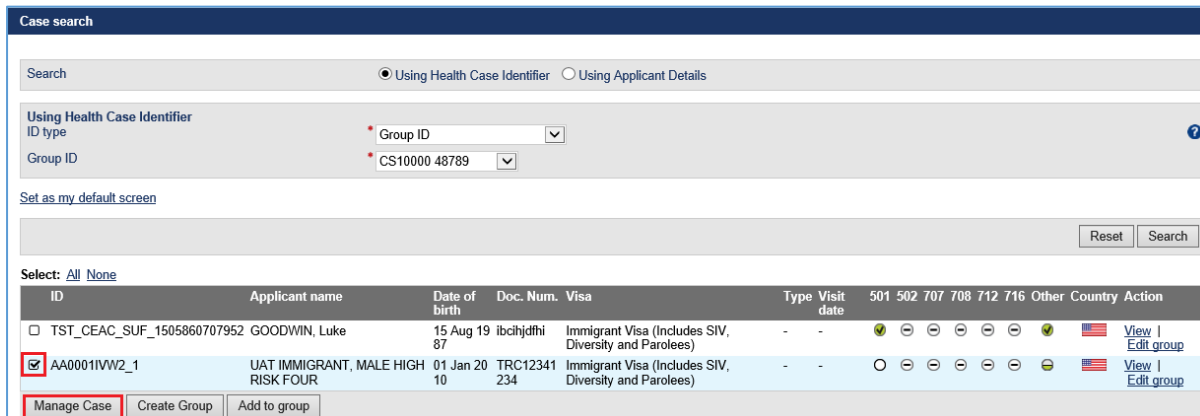
**Step 2.** Select the group in the Group ID drop down (for example CS10000 48789) that you want to manage

**Step 3.** Press the **Search** button



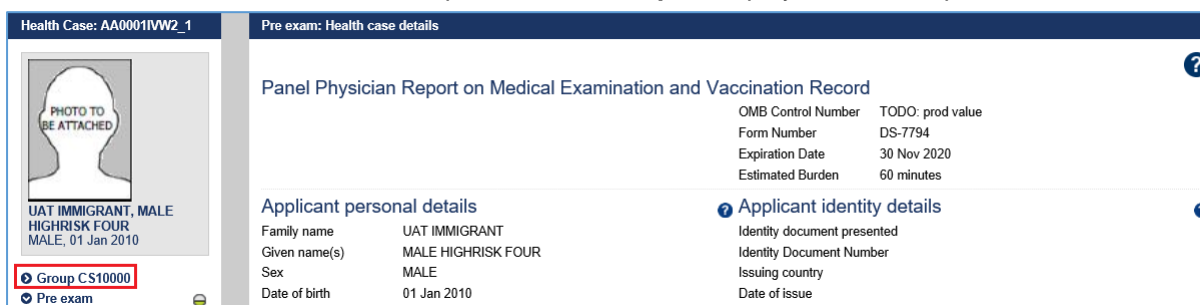
Health case(s) in that group will be listed.

**Step 4.** Select the health case by clicking the check box on the left in the **Case search** section and press the **Manage Case** button



ID	Applicant name	Date of birth	Doc. Num.	Visa	Type	Visit date	501	502	707	708	712	716	Other	Country	Action
<input type="checkbox"/> TST_CEAC_SUF_1505860707952	GOODWIN, Luke	15 Aug 19 87	ibcihjdhi	Immigrant Visa (Includes SIV, Diversity and Parolees)	-	-	✓	⊖	⊖	⊖	⊖	⊖	⊖	🇺🇸	<a href="#">View</a>   <a href="#">Edit group</a>
<input checked="" type="checkbox"/> AA00011VW2_1	UAT IMMIGRANT, MALE HIGH RISK FOUR	01 Jan 20 10	TRC12341 234	Immigrant Visa (Includes SIV, Diversity and Parolees)	-	-	○	⊖	⊖	⊖	⊖	⊖	⊖	🇺🇸	<a href="#">View</a>   <a href="#">Edit group</a>

The **Health case details** screen will open with the **Group ID** displayed in the left panel of a health case.



**Step 5.** Click on the  icon

Names of the persons in that group will be displayed.

Health Case: AA0001VW2\_1      Pre exam: Health case details

UAT IMMIGRANT, MALE  
HIGH RISK FOUR  
MALE, 01 Jan 2010

**Group CS10000**  
GOODWIN, Luke  
UAT IMMIGRANT, MALE  
HIGH RISK FOUR

**Panel Physician Report on Medical Examination and Vaccination Record**

OMB Control Number    TODO: prod value  
Form Number            DS-7794  
Expiration Date        30 Nov 2020  
Estimated Burden      60 minutes

**Applicant personal details**

Family name            UAT IMMIGRANT  
Given name(s)        MALE HIGH RISK FOUR  
Sex                      MALE  
Date of birth            01 Jan 2010  
Country of birth        PHILIPPINES  
City of birth            Manila

**Applicant identity details**

Identity document presented  
Identity Document Number  
Issuing country  
Date of issue  
Date of expiry  
Source                    United States of America

**Note:** The name in the group will be greyed out for the health case that you are working on.

To navigate to health case of another person in the group click on the person's name and **Health case details** for that person will display.

### C. Removing health case(s) from a group

If you have accidentally added a health case to group then you can remove that health case by following the steps below:

- Step 1.** Select **Group ID** in the ID Type drop down
- Step 2.** Select the group in the Group ID drop down

Case search

Search       Using Health Case Identifier     Using Applicant Details

Using Health Case Identifier  
ID type      \* Group ID

Group ID      \* CS10000 48789

[Set as my default screen](#)

Health case(s) in that group will be listed.

Case search

Search       Using Health Case Identifier     Using Applicant Details

Using Health Case Identifier  
ID type      \* Group ID

Group ID      \* CS10000 48789

[Set as my default screen](#)

Select: [All](#) [None](#)

ID	Applicant name	Date of birth	Doc. Num.	Visa	Type	Visit date	501	502	707	708	712	716	Other	Country	Action
<input type="checkbox"/>	TST_CEAC_SUF_1505860707952 GOODWIN, Luke	15 Aug 19 87	ibcihjdhi	Immigrant Visa (Includes SIV, Diversity and Parolees)	-	-									<a href="#">View</a>   <a href="#">Edit group</a>
<input type="checkbox"/>	AA0001VW2_1 UAT IMMIGRANT, MALE HIGH RISK FOUR	01 Jan 20 10	TRC12341 234	Immigrant Visa (Includes SIV, Diversity and Parolees)	-	-									<a href="#">View</a>   <a href="#">Edit group</a>

Not Required   
 Required   
 Set Aside   
 On Hold   
 Incomplete   
 Complete   
 Awaiting Grading   
 Finalized-incomplete   
 Finalized   
 Reused   
 Expired

**Step 3.** Press the [Edit group](#) link next to the health case

**Case search**

Search  Using Health Case Identifier  Using Applicant Details

Using Health Case Identifier  
 ID type  
 Group ID

[Set as my default screen](#)

Select: [All](#) [None](#)

ID	Applicant name	Date of birth	Doc. Num.	Visa	Type	Visit date	501	502	707	708	712	716	Other	Country	Action
<input type="checkbox"/> TST_CEAC_SUF_1505860707952	GOODWIN, Luke	15 Aug 1987	ibcihjdfhi	Immigrant Visa (Includes SIV, Diversity and Parolees)	-	-	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<a href="#">View</a>   <a href="#">Edit group</a>
<input type="checkbox"/> AA0001VW2_1	UAT IMMIGRANT, MALE HIGH RISK FOUR	01 Jan 2010	TRC12341234	Immigrant Visa (Includes SIV, Diversity and Parolees)	-	-	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<a href="#">View</a>   <a href="#">Edit group</a>

The **Health case group** section will display where all health cases in that group will be listed.

**Health case group**

Group description 48789 

Select: [All](#) [None](#)

Applicant name	Gender	Date of birth	Case Status	Visa
<input type="checkbox"/> GOODWIN, Luke	F	15 Aug 1987	Submitted	Immigrant Visa (Includes SIV, Diversity and Parolees)
<input type="checkbox"/> UAT IMMIGRANT, MALE HIGH RISK FOUR	M	01 Jan 2010	Exam in Progress	Immigrant Visa (Includes SIV, Diversity and Parolees)

Select row to remove from group

---

**Case search**

Search  Using Health Case Identifier  Using Applicant Details

Using Health Case Identifier  
 ID type  
 Group ID

[Set as my default screen](#)

Select: [All](#) [None](#)

ID	Applicant name	Date of birth	Doc. Num.	Visa	Type	Visit date	501	502	707	708	712	716	Other	Country	Action
<input type="checkbox"/> TST_CEAC_SUF_1505860707952	GOODWIN, Luke	15 Aug 1987	ibcihjdfhi	Immigrant Visa (Includes SIV, Diversity and Parolees)	-	-	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<a href="#">View</a>   <a href="#">Edit group</a>
<input type="checkbox"/> AA0001VW2_1	UAT IMMIGRANT, MALE HIGH RISK FOUR	01 Jan 2010	TRC12341234	Immigrant Visa (Includes SIV, Diversity and Parolees)	-	-	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<a href="#">View</a>   <a href="#">Edit group</a>

**Step 4.** Select the health case by clicking in the check box next to name

**Step 5.** Press the **Save** button

**Health case group**

Group description 48789 

Select: [All](#) [None](#)

Applicant name	Gender	Date of birth	Case Status	Visa
<input type="checkbox"/> GOODWIN, Luke	F	15 Aug 1987	Submitted	Immigrant Visa (Includes SIV, Diversity and Parolees)
<input checked="" type="checkbox"/> UAT IMMIGRANT, MALE HIGH RISK FOUR	M	01 Jan 2010	Exam in Progress	Immigrant Visa (Includes SIV, Diversity and Parolees)

Select row to remove from group

The health case will disappear from both the **Health case group** and the **Case search** sections.

**Success**

Successful save.

---

**Health case group** ?

Group description: 48789

Select: [All](#) [None](#)

Applicant name	Gender	Date of birth	Case Status	Visa
<input type="checkbox"/> GOODWIN, Luke	F	15 Aug 1987	Submitted	Immigrant Visa (Includes SIV, Diversity and Parolees)

Select row to remove from group Close Save

**Note:** A group will disappear from the list after you have removed all health cases from that particular group.